

# MICHIGAN STATE TRANSPORTATION COMMISSION

## PUBLIC MEETING

October 18, 2018

Aeronautics Administration Building, Lansing, Michigan

## MEETING MINUTES

**Members Present:** Todd A. Wyett, STC Chair  
Michael D. Hayes, STC Vice Chair  
George K. Heartwell, STC Commissioner  
Helen Zeerip, STC Commissioner

**Members Absent:** Charles F. Moser, STC Commissioner

**Also Present:** Kirk Steudle, Director, Michigan Department of Transportation (MDOT)  
Mark Van Port Fleet, MDOT Senior Chief Deputy Director  
Laura Mester, CAO, MDOT  
David Brickey, Assistant Attorney General, Transportation Division  
Phil Browne, Commission Advisor  
Andrew Beardslee, Deputy Commission Advisor  
Myron Frierson, Director, MDOT Bureau of Finance and Administration  
Brad Wieferich, Director, MDOT Bureau of Development  
Jason Gutting, Engineer, MDOT Construction Field Services Division  
Jack Cotter, Commission Auditor, Office of Commission Audits  
ShuKeyna Thurman, Executive Assistant, Office of Commission Audits  
About 20 people were in the audience; a sign-in list is attached to the official minutes.

### I. WELCOME

Chair Wyett called the meeting to order at 9:30 a.m.

#### • *Director's Report*

Director Steudle touted 16 department-wide accomplishments from the past eight years. Some of the major achievements included, improving 3,700 lane miles of roads and 1,300 bridges, improving 50 runaways totaling \$400 million in federal grants, funding 900 public transit vans and buses utilizing \$230 million in state match of federal capital, establishing the Planet M marketing campaign for mobility, supporting the development of the American Center for Mobility, constructing the US-23 Flex Route, and developing the accelerated rail corridor. Director Steudle was pleased to report the Gordie Howe International Bridge will begin construction this fall. "This has gone on for half of my career and transcends administrations," Director Steudle said.

Each Commissioner gave praised and well wishes to Director Steudle concluding his final report. "Head and shoulders above. Thank you for your service," Vice Chair Michael Hayes said. "You are a good guy." Commissioner Hayes made a motion to approve and Commissioner Heartwell supported. Chair Wyett led a voice vote; all members present voted in favor; **motion to approve carried.**

## II. COMMISSION BUSINESS

- *Minutes of April 19, 2018, Commission Meeting (motion required)*

Chair Wyett requested a motion regarding approval of the minutes for the last State Transportation Commission meeting. Commissioner Hayes made a motion to approve and Commissioner Boji supported. Chair Wyett led a voice vote; all members present voted in favor; **motion to approve carried.**

- *Minutes of September 19, 2018, Special Commission Meeting (motion required)*

Chair Wyett requested a motion regarding approval of the minutes for the last State Transportation Commission meeting. Commissioner Hayes made a motion to approve and Commissioner Zeerip supported. Chair Wyett led a voice vote; all members present voted in favor; **motion to approve carried.**

- *Proposed 2019 Public Meeting Schedule – Phil Browne (motion required)*

Mr. Browne stated that the joint meeting will be moved to biannual and will conduct there next joint meeting in January 2020. Chair Wyett led a voice vote; all members present voted in favor; **motion to approve carried.**

- *Office of Commission Audits (OCA) Update – Jack Cotter*

Mr. Cotter gave a brief update on what OCA does when reviewing the exhibits, prior to the commission meeting. **No motion required.**

## III. OVERSIGHT

- *Exhibit A: Contract Agreements – Myron Frierson*

Mr. Frierson presented information on 48 agreements. Pending any questions, Mr. Frierson asked for approval of Exhibit A.

Chair Wyett requested a motion regarding approval of Exhibit A. Commissioner Hayes made a motion to approve and Commissioner Heartwell supported. Chair Wyett led a voice vote; all members present voted in favor; **motion to approve carried.**

- *Exhibit A-1: Bid Letting Pre-Approvals – Myron Frierson*

Mr. Frierson presented information about Letting Statistics and Exhibit A-1. Just as a base line for this fiscal year for state projects there are 363 with construction estimates of \$944 million. In January 2019, stats for FY18 will be reported. Exhibit A-1 lists 17 projects. Pending any questions, Mr. Frierson asked for approval of Exhibit A-1.

Chair Wyett requested a motion regarding approval of Exhibit A-1. Commissioner Hayes made a motion to approve and Commissioner Heartwell supported. Chair Wyett led a voice vote; all members present voted in favor; **motion to approve carried**

- ***Exhibit B: Construction Contracts – Jason Gutting***

Mr. Gutting presented information about Exhibit B, which included cost comparison information about contracts that were recently finalized.

- MDOT Projects for April, May, June, July, August, and September
  - 101 projects totaling approximately \$273 million were finalized.
  - 7 projects were more than 10 percent over the original contract amount
  - 59 projects came in under original contract amount
- Final monthly contract costs were respectively 0.36, -5.00, 4.56, -0.88, -0.42, and 3.67 when compared to their original contract amount.
- Fiscal year to date is averaging 1.13 percent over original contract amount.
- Local Agency Projects for April, May, June, July, August, and September
  - 172 projects totaling approximately \$143 million were finalized.
  - 12 projects were more than 10 percent over the original contract amount
  - 97 projects came in under original contract amount

**No motion required.**

- ***Exhibit C: Six-month Financial Audit Follow-up Report – Jack Cotter***

Mr. Cotter reported that there were no unresolved contracts where more than 120 days have passed. Mr. Cotter noted that there have been 131 audits since the last time exhibit C was presented. The last time there was a report to be discussed with exhibit C, it was four years ago and about 712 audit reports have been issued; all have been resolved. Chairman Wyett commented that this is an example of a well-oiled machine. Pending any questions, Mr. Cotter asked for approval of exhibit C.

Chair Wyett requested a motion regarding approval of Exhibit C. Commissioner Hayes made a motion to approve and Commissioner Heartwell supported. Chair Wyett led a voice vote; all members present voted in favor; **motion to approve carried.**

#### IV. **INFORMATIONAL REPORTS**

- ***Director's Agenda, October 4, 2018 – Myron Frierson***
- ***State Administrative Board Agenda, September 25, 2018 – Myron Frierson***

The Director's Agenda covers memos of understanding with no dollar amounts, revenue agreements, and small dollar amount agreements. The State Administrative Board (SAB) Agenda covers service contracts in excess of \$250,000 and construction contracts in excess of \$500,000. Some items on the SAB agenda, primarily in the area of construction contracts, have previously been submitted to and approved by STC. These two documents are included in the meeting packet, which is posted on the Commission website, in order to inform the public about all types of MDOT bidding activity. **No motion required.**

#### V. **PRESENTATIONS**

- ***Initial Transportation Asset Management Plan (Initial TAMP) – David Berridge***

Mr. Berridge exhibited a presented on the Initial TAMP.

[\[https://www.michigan.gov/documents/mdot/Initial\\_Transportation\\_Asset\\_Management\\_Plan\\_622319\\_7.pdf\]](https://www.michigan.gov/documents/mdot/Initial_Transportation_Asset_Management_Plan_622319_7.pdf)

- ***DRAFT 2019-2023 Five Year Transportation Program – Denise Jones & Lina Chapman***

Ms. Jones announced this year being the 20<sup>th</sup> year for the Five-Year Program.

Ms. Chapman presented the DRAFT 2019-2023 Five-Year Transportation Program. [The Five-Year Plan is posted on MDOT's website, [https://www.michigan.gov/mdot/0,4616,7-151-9621\\_14807\\_14810\\_59639---,00.html](https://www.michigan.gov/mdot/0,4616,7-151-9621_14807_14810_59639---,00.html)]

- ***Resolutions Honoring Dave Wresinski, Mark Van Port Fleet, and Director Steudle – Chairman Wyett***

Chairman Wyett grouped the resolutions honoring Dave Wresinski, Mark Van Port Fleet, and Director Steudle. [The resolution is posted on the Commission website, [www.michigan.gov/transcommission](http://www.michigan.gov/transcommission).] Chair Wyett requested a motion regarding approval of the resolutions. Commissioner Hayes made a motion to approve and Commissioner Heartwell supported. Chair Wyett led a voice vote; all members present voted in favor; **motion to approve carried**.

Director Steudle gave many praises to Chairman Wyett on his work as chairman.

VI. **ADJOURNMENT**

With no further business being before the Commission, Chair Wyett declared the meeting adjourned at 10:45 a.m.

VII. **NEXT MEETING**

The next full meeting will be held Thursday, January 17, 2019, Lansing, MI.

*copy on file*

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Phil Browne  
Commission Advisor